

We hope, above all, that you will be  
happy volunteering  
with your chosen organisation.

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Registered Charity No: 274029



# Volunteers Rights and Responsibilities



## The Rights of Volunteers

- ◆ NO volunteer should be discriminated against on the basis of gender, ethnic origin, Mental Health, Learning or Physical disabilities, Religion, Sexuality, Age or Criminal Record.
- ◆ Volunteers should be covered by the Organisation's Employers Liability, Public Liability and Personal Accident Insurance.
- ◆ Volunteers should be able to claim reasonable out-of-pocket expenses.
- ◆ A Volunteer induction programme should include basic Health and Safety procedures.
- ◆ Volunteers have the right to access Grievance and Appeal procedures of the Organisation.
- ◆ Training and support for volunteers should be provided as appropriate.
- ◆ Volunteers have the right to know why they were NOT accepted for voluntary work.
- ◆ Volunteers can reasonably expect to be involved in the Organisation and to have their views and opinions acknowledged.

## The Responsibilities of Volunteers

- ◆ Volunteers will not discriminate on the basis of Gender, Ethnic Origin, Mental or Physical Disability, Religion, Sexuality, Age or Criminal Record.
- ◆ Volunteers will aim to fulfil the commitment they have made as fully as possible. Failure to do so will inconvenience others and may prejudice an organisation against using Volunteers.
- ◆ As others will be relying upon you, Volunteers should endeavour to arrive at a voluntary position 'ON TIME'.
- ◆ Volunteers should respect the privacy, property and confidentiality of others.
- ◆ Volunteers are expected to comply with an Organisation's Health and Safety procedures.
- ◆ Volunteers should work within the aims and objectives of the Organisation.

**If you have any problems  
regarding volunteering  
Contact us at the  
Volunteer Centre  
and we will advise you**